



# INSTITUTE OF LIVER & BILIARY SCIENCES

(An autonomous society under Government of NCT of Delhi)

D-1, Vasant Kunj, New Delhi, INDIA

Phone No. 26706700, 46300000, Telefax: 26123504

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No. F.15 (2/26)/2009-10/DHO (M)/ILBS/

## TENDER FOR DISPOSAL OF SCRAP MATERIAL

**Last date of issue of Tender: 13/11/2009**

**Last date of accepting the Tender: 24/11/2009 up to 11.00 A.M**

**Date and time of opening the Tender: 24/11/2009 at 11.30 AM**

Tenders are invited from eligible parties for annual rate contract on payment of lump sum amount for scrap and other general waste items to be lifted on daily basis as detailed below in our prescribed attached format as per terms and conditions enclosed. The scrap shall consists of Iron scrap, Papers scrap, Old News papers, Old Magazines, Card boards ,Plastics , Aluminum Scrap, Generator used oil, Cloth Scrap, Electric wire, Strong packing wood material, Light wood scrap, Steel, Copper Scrap, Brass Scrap, Kitchen waste and waste generated during brickwork .

Price quoted is considered as ex ILBS premises on "As is where condition is". Lifting, carting, transportation, labour, Taxes, duties all other charges are to be paid by tenderer themselves.

### Terms and Conditions for removal of scrap:

1. The scrap at ILBS, Delhi shall be lifted on "As is where is Basis" Contractor shall lift material everyday at a time to be fixed by the Institute.
2. The Tenderer shall remove the scrap available in ILBS complex on daily basis at his own risk and cost i.e, no transportation, labour or any cartage will be provided by ILBS.
3. The bids shall be opened in front of all the tenderers on November 24, 2009 at 11.30A.M. The tenderer quoting the highest bid will be declared successful. The successful tenderer shall deposit an security amount of Rs 10,000/- with ILBS through a demand draft in favour of Project Director, ILBS payable at New Delhi, within one week of the award of the Tender. The amount quoted for each month shall be paid by Demand Draft in advance in favour of Project Director, ILBS on 1<sup>st</sup> day of the month. In case the 1<sup>st</sup> day of the month is a Sunday or a holiday, the demand draft shall be deposited on the next consecutive day. No interest will be payable by the Institute on this deposit. This security deposit will be returned to the tenderer within a period of 10 days of successful completion of this Contract. The Project Director, ILBS, Delhi shall be free to recover or retain this security deposit in part or full in case the tenderer is found not following the terms and conditions of the Tender. The decision of the Project Director shall be final and binding upon the tenderer.
4. The offers, which do not fulfill the Institute's requirements, will not be considered.

5. Term of Contract: The term of the contract shall be initially for one year. It may be extended for two more years (total three years) subject to satisfactory performance and at the sole discretion of the Institute, However in case of deficiency in services of the contractor; the Institute reserves the right to terminate the Agreement forthwith.
6. No complaints as to the quality or quantity of scrap will be entertained from Tenderer after the finalization of Tender.
7. A penalty of Rs 500/- shall be charged for everyday the contractor does not lift the scrap.
8. If the tenderer fails to lift the scrap before 3.00 P.M every day or fails to regularly lift the material consecutively for two days , the contract is liable to be terminated for which the Institute reserves the right for which the decision of the Project Director, ILBS shall be final and binding.
9. The Project Director reserves the right to accept or reject any Tender, whole or any part of the Tender or portion of the quantity offered at the rate quoted. The decision of the Project Director will be final in all such cases.
10. Tender should be submitted in a sealed envelope to Institute of Liver and Biliary sciences D-1 Vasant Kunj, New Delhi -110070 on or before 24/11/2009 up to 11.00 A.M. as per the Tender Proforma as per Annexure 'A' and 'B'.Tenders shall be opened in front of all the Tenderers at 11:30 AM on 24/11/2009 and the tenderer quoting the highest amount and fulfilling the laid down terms and conditions will be declared successful. The successful bidder will be informed by post. The successful bidder shall give an undertaking as per the proforma given at Annexure B on a Rs100/- judicial stamp paper within one week of the award of tender.
11. Any other taxes are extra as applicable shall be paid by the tenderer.
12. The terms and conditions shall be signed by the contractor.

**Details of the contractor:**

Please fill in the following details:

1. Name: \_\_\_\_\_
  2. Full Postal Address: \_\_\_\_\_  
\_\_\_\_\_
  3. Description of contact persons: \_\_\_\_\_  
\_\_\_\_\_
  4. Telephone Nos. : a) Office: \_\_\_\_\_  
b) Residence \_\_\_\_\_  
c) Mobile : \_\_\_\_\_
  5. Banker Name & Address: \_\_\_\_\_
  6. License No / Registration No \_\_\_\_\_
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**Tender's Signature**

**(Name & Seal)**

**Date**

**Tender Performa**

**I agree to abide by the terms and conditions of the tender for the removal of all the scrap items like Iron scrap, Papers scrap, Card boards, Plastics, Aluminum Scrap, Generator used oil, Cloth Scrap, Electric wire, Strong packing wood material, Light wood scrap, Steel, Copper Scrap, Brass Scrap, Kitchen waste and waste generated during brickwork etc from the Institute on daily basis during working hour and agree to pay a lumpsum of Rs. ----- (Rupees \_\_\_\_\_) per month to the Institute.**

**Tender's Signature**

**(Name & Seal)**

**Date**